

Minutes of the Finance Committee

Wednesday, June 18, 2003

Chair Haukohl called the meeting to order at 8:47 a.m.

Present: Supervisors Pat Haukohl (Chair), Jim Behrend, Joe Marchese, and Joe Griffin. Genia Bruce arrived at 9:30 a.m. **Absent:** Don Broesch.

Also Present: Chief of Staff Lee Esler, Legislative Policy Advisor Mark Mader, Computer Coordinator Dennis Enloe, Deputy Inspector Steve Marks, Detective Kurt Ziebell, Sheriff's Business Manager Tom Koth, Administration Director Norm Cummings, Budget Manager Keith Swartz, Chief of Staff Jeff Landin, County Board Supervisors Duane Paulson and Rodell Singert, Library Services Coordinator Claudia Backus, Labor Relations Manager Jim Richter, Senior Financial Analyst Mike Baniel, Senior Services Director Cathy Bellovary, Nutrition Services Supervisor Mary Smith, WCEDC President Bill Mitchell, and County Board Chair Jim Dwyer.

Executive Committee Report

Haukohl advised of the following issues discussed at the last Executive Committee meeting.

- Interviewed candidates for the two vacant County Board seats. Bill Mitchell (not the same Bill Mitchell of WCEDC) was chosen for district 19 and Bonnie Morris was chosen for district 18.
- Approved two ordinances to accept grant funds to enhance Federated Library services.

Schedule Next Meeting Dates

July 16.

Read Correspondence

Haukohl referred to the following correspondence, recently distributed to committee members.

- Memo from Esler explaining the proposed Printing Training Center (also on today's agenda)
- Memo from Esler advising that the justice addition capital project bids will be opened on June 26 and approved at the July 10 Public Works Committee meeting.

Ordinance 158O- 027: Amend 2003 Sheriff's Department Budget – Expenditure of Seized Funds – Computer Forensics Training

Marks said the computer forensics training will be held in California at a cost of \$3,600. Staff have chosen to use seized funds because they've already used 52% of their training budget. Marks invited anyone from the committee to visit the office and observe their technology. The current unallocated balance of seized funds is \$87,018.

MOTION: Marchese moved, second by Griffin to approve ordinance 158-O-027. Motion carried 4-0.

Ordinance 158O- 024: Appropriate Additional Expenditures and Revenues for the Register of Deeds Office

The committee did not feel a staff appearance was necessary for this ordinance. However, Haukohl felt information on anticipated revenues should be listed in the fiscal note and she will ask staff to list that information in the future.

MOTION: Behrend moved, second by Marchese to approve ordinance 158-O-024. Motion carried 4-0.

Bruce arrived at 9:30 a.m.

2004 Budget Assumptions

Cummings and Swartz discussed the Budget Kickoff Meeting that was held on June 5 as outlined in their handouts entitled “2004 Budget Drivers – Analysis of 2004 Levy Pressures Based on Identified Items,” “2004 Department Levy Targets,” “What’s Different for 2004?,” “2004 Key Dates,” “2004 Capital Budget and Budget Review Schedules.”

Cummings said a significant portion of the County’s cost to continue increase is directly due to frozen and declining state revenues which support programs, and state cost shifting that requires increasing County tax levy support. The County will not provide levy replacement funding for the loss of over \$1.9 million in state revenues (included in the 2003 budget) for 2004. The assumption in the Legislative Fiscal Bureau Analysis that municipalities would dollar-for-dollar tax for the dollars they lost is “absolutely incorrect” for Waukesha County and probably for many other places in the state. Cummings said the county has no target this year and this is because we have no idea what’s going to happen with the state budget. But we have a good idea as to how much money we’re going to lose. Cummings referred to one of his handouts and said none of the percentages listed are part of any target. This does not recognize any kind of freeze but Cummings went on to discuss pressures in this budget. With regards to the 2004 budget, the cost to continue would equal a 7.4% increase or \$5.8 million. But the 2004 budget in no way will equal that much – maybe half of that. County Executive Dan Finley has made it clear that the reductions we take will be in programs that we share with the state (state/county partnerships) to the extent that we can because that’s where most of the pressure is.

Major budget drivers include state underfunding for state inmates in county jails, state underfunding of the Birth to Three mandate, a reduction in W2 agency support – cost shift to the county, no Youth Aids increases to fund juvenile community based prevention programs and a 14.8% increase in state juvenile corrections costs, no Basic County Allocation increase to fund cost-to-continue State Health & Family Services programs, no state circuit court grant increase to fund state circuit court system cost increases, State Public Defender reductions resulting in cost shifts to county for more indigent case representation, no increase in guardian ad litem reimbursements – increasing cases and less revenues, no increase in transportation aids to cover highway maintenance cost increases, no increase in Mass Transit Operating Assistance to cover contract cost increases, Land Conservation Program grant revenues insufficient to cover program costs, and declining state funding reimbursements for D.A. Victim/Witness Program.

Cummings highlighted departmental tax levy targets. Contrary to the State budget cuts, he noted the 2004 County budget is not a tax freeze budget. The State has overspent for years while the County has been careful not to overspend. Cummings commented that it doesn’t make sense to cut a particular budget that’s saving you lots of money elsewhere. If we have to add some levy to save a lot of levy somewhere else, we will. To answer Behrend’s question, Cummings said we cut positions when we cut programs and yes, positions could be cut due to some departments having to cut programs to meet their budget targets. To answer Esler’s question, Swartz said any special revenue fund that doesn’t include levy now, won’t get any levy next year. Referring to departmental levy targets, Swartz noted that these are best case scenarios and depending on exactly what happens at the state level, we may have to make more budget cuts.

Ordinance 1580- 025: Endorse the Receipt and Expenditure of Federal Funds to Enhance the Special Needs Services/English as a Second Language of Waukesha County Federated Library System Member Libraries

Backus said the federal grant totals \$18,750 for English as a second language programming, consisting primarily of bilingual learning materials in English and Spanish (\$9,973). Funds will also be used for library staff training (\$1,000), contracted outreach services – WCTC (\$5,227), and program promotion (\$2,550). Marchese favored one language – English. Haukoil agreed due to the importance of English in day-to-day communication although she supported learning secondary languages.

MOTION: Behrend moved, second by Bruce to approve ordinance 158-O-025. Motion carried 5-0.

Ordinance 158O- 026: Endorse the Receipt and Expenditure of Federal Funds to Enhance the Special Needs Services/Reading Excellence of Waukesha County Federated Library System Member Libraries

Backus said this grant will be used to work specifically with children ages birth to three – a crucial period for child development. The grant totals \$28,000 and they will contract with WCTC (\$19,500) with their Reading Excellence Program. WCTC's current program is for children ages 3 to 6 but this one starts at birth. The grant also includes funds for library materials (\$6,000) and program supplies (\$2,500).

MOTION: Marchese moved, second by Griffin to approve ordinance 158-O-026. Motion carried 5-0.

Ordinance 158O- 029: Ratification of 2002-2003-2004 Social Worker Collective Bargaining Agreement

Richter said this ordinance ratifies the labor agreement between the County and AFSCME Local 902 social workers union. It affects 95 employees, most of whom are in the Department of Health & Human Services. This is similar to the agreements with other bargaining units recently ratified. In particular, it mirrors the same changes to the CompCare HMO and the Point of Service health insurance plans. Richter said the health insurance changes will take effect in January, 2004. Also starting next year, employees will be able to participate in the Medical Reimbursement Plan. Richter discussed salary increases which include 3% for 2002, 2003, and 2004 which also mirrors previous agreements with other unions. An additional salary step was agreed upon in exchange for the health insurance changes and this will take effect in April, 2004. However, not all social workers will be eligible for the additional salary step increase. Richter noted that this component will result in long-term savings for the County.

MOTION: Behrend moved, second by Griffin to approve ordinance 158-O-029. Motion carried 5-0.

Ordinance 158O- 022: Establish Salaries for Elected Officials

Esler noted that this ordinance is effective for the next election in April, 2004. The salaries reflect a 3% increase for the Clerk of Courts, County Board Chairperson, County Board Supervisors, County Clerk, County Executive, Register of Deeds, Sheriff, and Treasurer. Esler advised that the ordinance was defeated in yesterday's Personnel Committee by a 3 to 3 vote. Esler said Supervisor Singert will move on the county board floor to delete the salary increases for the county board chair and supervisors. He noted that a similar amendment was made by a different supervisor at yesterday's meeting but it was defeated. Singert will also propose an amendment regarding benefits for supervisors as part-time employees. Esler indicated that the Personnel Committee reviewed a detailed listing of county board supervisor salaries and benefits in other Wisconsin counties. He said the comparisons are inconclusive but it did show that some of the larger counties (Milwaukee, Kenosha, Brown) provided better health insurance benefits for their county board supervisors.

Marchese said he won't support the ordinance or any other salary increase for elected officials. Behrend also didn't support any pay increases basically due to a lack of inflation. The ordinance was discussed and debated in length with Bruce and Haukohl speaking in favor of it.

MOTION: Bruce moved, second by Behrend to approve ordinance 158-O-022. Motion carried 3-2. Marchese and Behrend voted no.

Presentation by Supervisor Marchese on Observations at Nutrition Site

Bellovary and Smith were present to discuss this issue. Using 2002 figures (because that's what the Village used), Smith said the County's total cost, per meal at the County's Sussex meal site (congregate only – not home delivered) is \$6,1483. On average, \$1.95 is received per client, per meal as a donation. Due to federal requirements, they cannot charge for these meals. No County tax levy is involved with this

program and the remaining costs are paid for with mostly federal but also some state grants. Referring to the Village of Sussex's municipal meal site, Smith said they pay \$28,498. They served 6,282 meals in 2002 and this equals \$4.53 per meal. The Village subsidizes \$2.78 for each meal, and the clients must pay \$1.75 for each meal.

Bellovary noted that the population at the County's meal site is typically more frail than those who visit the Village's meal site. The Village's nutrition site is located in their senior center which is where seniors come to exercise, do crafts, etc. and then eat lunch. Bellovary said they were once located there but were asked to move by the Village and they have been in their current location ever since. Also, the Village's center is not open on Fridays although the County's site is. She noted that clients will come to both – they alternate sites. Marchese said he will look into this more to find out the pros and cons for each site. Bellovary felt it was important for Marchese to come and see the meal sites for himself whereby Haukohl said committee members may do this in the future. Haukohl suggested he bring the issue before the Health & Human Services Committee as well.

Transfer Funds in the Non-Departmental Budget from Fixed Assets to Operating Expenses to Fund a Presentation and Recruitment Effort to Bring the Graphic Arts Technical Foundation (GATF) and Printing Industries of America (PIA) to Waukesha County

Esler said a fund transfer is no longer necessary and this is on the agenda for informational purposes. Dwyer said this involves a consortium of WCTC, the Economic Development Corporation, Waukesha County government, and the private sector printing industry. The main goal is to attract the Printing Industry of America and the Graphic Arts Technical Foundation to Waukesha County and relocate their research and development and training headquarters, and their staff to WCTC. The present printing center at WCTC is named after Harry Quadracci. The effort also involves the Printing Industry of Wisconsin. Dwyer noted that 11 communities nationwide had pursued this but it is now down to just a few locations, one being WCTC in Pewaukee but also Chicago which could prove difficult to beat. Dwyer said the facility would act as a training center for the printing industry throughout the United States which could potentially make this the printing capital of the world. Between 100 and 150 individuals per week would come to the center year-round for training purposes. Among the benefits is that this will help the area's hotel industry. It will also involve adding about 100 jobs. Dwyer went on to discuss other benefits of having the training center located here.

Mitchell reviewed their presentation and strategy to bring the Printing Industry of America here. WCTC will spend \$77,000 of in-kind effort, the County Executive has agreed to use \$6,250 from his budget, and \$6,250 will be used from the County Board's budget. Mitchell said he will bring forward their funding plan for the center sometime in September.

Future Agenda Items

Discuss Interdepartmental Charges for the Register of Deeds Office

MOTION: Marchese moved, second by Behrend to adjourn at 12:18 p.m. Motion carried 5-0.

Recorded by Mary Pedersen, Legislative Associate.

Respectfully submitted,

Joseph F. Griffin
Secretary